



**DEFIANCE AREA  
FOUNDATION**  
Serving Defiance County

613 THIRD STREET  
DEFIANCE, OHIO 43512  
TELEPHONE (419) 782-3130

[www.defianceareafoundation.org](http://www.defianceareafoundation.org)

chris@defianceareafoundation.org

---

**GRANT APPLICATION FORM - DUE DATES: March 31 and September 30**

**Section I. Information about the Applicant:**                      **Date Requested:** \_\_\_\_\_

**Name of Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip Code:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Name & Position of person requesting grant:** \_\_\_\_\_

**Tax Status of requesting Organization:** \_\_\_\_\_

**Federal Identification Number:** \_\_\_\_\_ **Date Organized:** \_\_\_\_\_

**Projected start date of this Project:** \_\_\_\_\_

**Total Cost of Project for which request is being made:** \_\_\_\_\_

**Monies raised to date for this Project:** \_\_\_\_\_

**Please state the amount you are requesting:** \_\_\_\_\_

**Please list other sources of funding for this project:**

\_\_\_\_\_  
\_\_\_\_\_

**Please list other gifts previously made by The Defiance Area Foundation to your organization within the last five years including the date and amount of grant.**

\_\_\_\_\_  
\_\_\_\_\_

---

**May we share the above information with other potential funders who may want to support your grant request? \_\_\_\_\_ YES \_\_\_\_\_ NO**

**NOTE: Grant funds used for new construction or existing building expansion, additions, renovations, modifications, alterations, etc. shall have work completed to meet all current building and zoning codes. Prior to beginning work, the owner or grant applicant is responsible for obtaining required building, and all other permits, from governmental authorities having jurisdiction.**

**Section II. Attachments and Directions:**

**Please provide one electronic copy of the information below in one PDF.  
Scan and send to [chris@defianceareafoundation.org](mailto:chris@defianceareafoundation.org):**

- 1) Completed application (page 1 of this form). DO NOT include this page.
- 2) A one-page summary of your project and how the grant monies will be used.
- 3) An estimated budget (cost of the project by including estimated income and expenses from contractor or organization completing the actual work).
- 4) Copy of your governing Board Members.
- 5) Two letters of support for your grant request (can be from board members, friends of your organizations, people who use your services, etc.)
- 6) Most recent financial information on the spreadsheet template. Please use Form A or Form B – whichever is applicable. If you do NOT file a 990, please provide a financial statement that contains the information requested in Form A/B.
- 7) Most recent IRS Form 990 or 990 EZ (we DON'T need the entire document, simply the first page showing the year of the return, and a signature page).
- 8) IRS Determination Letter, stating you are a 501 © 3 organization (you do not need to provide if you are a Church, School or Governmental organization).

**Please provide 11 collated and stapled copies of items number 1-6 above (DO NOT put in binder or special folder).**

**Please contact me with any questions. I am happy to meet with you, or discuss by phone, your grant qualifications and any questions you may have.**

**Thank you,**

**Christine R. Yoder - Executive Director  
Defiance Area Foundation**