



**DEFIANCE AREA
FOUNDATION**
Serving Defiance County

613 THIRD STREET
DEFIANCE, OHIO 43512
TELEPHONE (419) 782-3130

www.defianceareafoundation.org

chris@defianceareafoundation.org

GRANT APPLICATION FORM - DUE DATES: March 31 and September 30

Section I. Information about the Applicant: **Date Requested:** _____

Name of Organization: _____

Address: _____

City, State, Zip Code: _____

E-Mail Address: _____

Telephone Number: _____

Name & Position of person requesting grant: _____

Tax Status of requesting Organization: _____

Federal Identification Number: _____ **Date Organized:** _____

Projected start date of this Project: _____

Total Cost of Project for which request is being made: _____

Monies raised to date for this Project: _____

Please state the amount you are requesting: _____

Please list other sources of funding for this project:

Please list other gifts previously made by The Defiance Area Foundation to your organization within the last five years including the date and amount of grant.

May we share the above information with other potential funders who may want to support your grant request? _____ YES _____ NO

NOTE: Grant funds used for new construction or existing building expansion, additions, renovations, modifications, alterations, etc. shall have work completed to meet all current building and zoning codes. Prior to beginning work, the owner or grant applicant is responsible for obtaining required building, and all other permits, from governmental authorities having jurisdiction.

Section II. Attachments and Directions:

Please provide 9 collated copies of the information below and mail or drop off to The Defiance Area Foundation (DAF) office at 613 West Third Street by March 31 or September 30.

- Completed application (page 1 of this form).
- A one page summary of your project and how the grant monies will be used.
- Your most recent financial information on the spreadsheet template. Download Form A or Form B from Defiance Area Foundation Website underneath Grant Application Form. Please use Form A or Form B – whichever is applicable.
- An estimated budget (cost of the project by including estimated income and expenses from contractor or organization completing the actual work).
- Copy of your governing Board Members.

Additionally, please provide one electronic copy of the above information, along with the following information to the DAF. Scan and send to chris@defianceareafoundation.org:

- IRS Determination Letter, stating you are a 501 © 3 organization
- Most recent IRS Form 990
- Any additional detailed financial information (provide one hard copy please)
- Two letters of support for your grant request (provide one hard copy please)

IMPORTANT NOTE: If any of the above information is missing when we receive your grant request, it will not be presented to the Grant Review Committee until all of the information is complete. The Grant Review Committee meets in April and October.

Thank you,

Christine R. Yoder
Executive Director
Defiance Area Foundation
Serving Defiance County